

Stewart & Partners

business advisors & chartered accountants

Providing solutions to unlock your business potential.





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Stewart & Partners is a firm of business advisors and Chartered Accountants covering Hertfordshire and North London. The firm has existed for over fifty years and is owned and run by Simon Lever.

Based in Borehamwood, Stewart & Partners offer a wide range of accountancy services, from an individual Tax Return to accounts preparation for all sizes of limited company. We specialise in helping the small family run business to improve their systems and profitability and our services include a full bookkeeping and management account service.

Our aim is to provide a full accountancy and advisory package for the SME business sector, in a professional and friendly atmosphere.

We are passionate about giving our clients the best advice for a reasonable fee and cover not only the traditional areas of taxation and accounts preparation, but we also give advice on other more day to day business related matters as well.

We are excited about helping our clients achieve their full potential and for their business to work for them not them working for the business.

Simon qualified as a Chartered Accountant with Levy Gee in 1985. He spent seven years with them and then moved to Scodie Deyong where he managed a portfolio of clients and refined his skills in communication with clients and the Revenue before taking over Stewart & Partners in 1997.

# **TESTIMONIALS**

I have been a client of Stewart and Partners for many years. I have always found Simon easy to talk to and he explains things in a manner which is easy to understand.

The ability to talk things through with someone who understands my business has been a great help to me. I would recommend him to anyone running their own business.

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As a small Contractor firm, we appreciate the understanding Stewart & Partners have of the issues that have been exercising small family-owned companies like ourselves in recent years, such as IR35, S660, "Service Companies" and the like. They always fight our corner, and that's on top of a first-class accountancy and payroll service.

Cliff Grover
Appropriate Process Technology Ltd

# **OUR SERVICES**

### Small Businesses

It is our aim to deliver more than just a compliance service to our clients. We want to take them on a journey to improve their business and to enable them to spend time with their families, to even go on holiday without worrying about how the business is progressing.

#### Accounts

Accounts preparation is a core service we provide and we can also tailor our service to provide ongoing management accounts during the year to give an up to date position so that informed management decisions can be made.

# Bookkeeping & Accountancy

One of the most important aspects of this service is the preparation of management accounts. We see these as vital and integral to the continuity and success of your business. Again, we discuss your requirements with you and provide you with tailored information and constructive advice on a regular basis.

## Personal Tax

The personal tax system is becoming more and more complex with ultimate responsibility falling on the shoulders of the taxpayer. To optimise a taxpayer's position requires sound professional advice. This can be offered by us along with completing your tax return.

# Corporate Tax

As part of this service, we can help you with determining the tax effective structure for your business by taking advantage of tax opportunities and reliefs. It is our job to make sure that you achieve beneficial capital or revenue tax treatment as well as reducing your tax on disposals and optimising relief on acquisitions.

### Company Secretarial

With our in-house expertise, we can ensure that statuary deadlines are met; we will handle all your statutory obligations including the filing of accounts, annual returns as well as changes of directors and secretaries. As part of the service, manage all the paperwork required for the payment of dividends and dealing with share transfers.

### Business Start-Up

The key components needed to start a new business are a sound realistic business plan coupled with the required finance, if needed, in place. To keep the start-up process as smooth as possible why don't you utilise our expertise of having done this before for many other businesses.

# Trusts & Executorships

Mainly due to the rise in the family home the inheritance tax threshold is not normally enough to protect beneficiaries from a tax burden. One easy and tax efficient way that this can be managed is by using trusts.





# **OUR SERVICES**

## Self Assessment

We can save you a lot of time, worry, and money by handling your self assessment tax return for you. We will do all the necessary computations, complete your return, and even offer advice on how you can potentially substantially reduce your tax liability.

## Payroll

Using our own dedicated payroll company, DAP Limited, we will look after your payroll activity, freeing up more time for your staff to attend to other business areas and therefore creating more opportunities and raising the efficiency of your business.

### VAT

Value added tax is not an easy subject to talk around. Our aim is to make as simple as possible for you to handle and understand. It is our knowledge and experience that help you make sure you do not miss anything and do not fall foul of the regulations.

### Specialist Sectors

- Charities
  - We provide a comprehensive service to charities of all sizes. Whatever size
    your charity may be, we can lead you through the large range of complex
    regulations and ensure that you produce Accounts that are compliant with the
    latest legislation and regulations.
- Community Interest Companies (CIC)
  - We have a number of CIC companies as clients and are well-versed in the various additional regulatory requirements with regard to this type of company.

#### Tax Compliance Service / Fee Protection

Our Tax Fee Protection Service protects against professional fees incurred defending clients during HM Revenue & Customs (HMRC) checks whether a client has paid the correct amount of tax or not.

#### Xero

Talk to us first about setting up Xero software for your business as we can make sure you are getting the correct version suitable for your needs. We can also help you get up and running and make sure all of the automation you require is in place.



